

GIFT SHOP @ the Dahl

MISSION STATEMENT

The mission of the Rapid City Arts Council (RCAC) is to bring Art + People together. In keeping with that mission the objectives of the Gift Shop @ the Dahl (Gift Shop) are to:

- Provide a venue for a unique inventory of handmade art and craft works for purchase by visitors to the Dahl Arts Center;
- Support artists in the region by providing a retail outlet for their work;
- Create a revenue stream to support the projects and activities of the Rapid City Arts Council.

POLICY GUIDELINES FOR WORK TO BE CONSIDERED FOR SALE BY THE RCAC IN THE GIFT SHOP

- Works must be original in concept and executed by the artist submitting the work for sale.
- Works must be of high quality and exemplify artistic skill and craftsmanship.
- Work must be ready to display or packaged for sale (paintings/drawings must be framed and/or ready to hang; cards must be packaged, etc.).
- Work must be safe for display and handling. Any defective work (broken glass, damaged art, etc.) will not be accepted.
- Though a range of retail prices is not formally set, the retail prices of work may be taken into consideration as to appropriateness for Gift Shop inventory.
- Retail prices of work accepted for sale will be mutually set by the artist and the Gift Shop Committee or its designated representative.
- The RCAC will collect and remit appropriate sales tax for work sold in the Gift Shop.
- The Gift Shop reserves the right to make final decisions as to work accepted for sale, based on factors such as, but not limited to, limitations of and size, appropriateness of subject matter and retail prices of the works submitted.

ELIGIBLE MEDIA INCLUDES, BUT IS NOT LIMITED TO:

Paintings/Drawing/Original Prints; Photography; Clothing and Textiles; Pottery and Ceramics; Wood Carving; Sculpture; Jewelry; Toys and Games; Children's Items; Paper Works (Art Cards, Note Cards, Calendars, Hand Bound Books); Signed Reproductions of Art Work (in editions of less than 50 may be considered); Glasswork; Metalwork; Traditional Art.

CONTRACTUAL ARRANGEMENTS ON ACCEPTANCE OF WORK

1. Artist or his/her Agent must agree to consign work for inventory for a minimum of 90 days.
2. A Consignment Agreement (designating titles of the work, retail prices, consignment period, commission, payment, review and reorder arrangements, etc.) between the Artist and the RCAC must be executed and signed by the Artist and representative of the RCAC.
3. The RCAC will retain 40% of the retail selling price as a sales commission. The Artist will receive the remaining 60% of the sale.

ARTISTS SUBMITTING WORK FOR CONSIDERATION MUST:

- Complete the Gift Shop Submission Form.
- Provide three to five (3-5) representative images of artworks.

IMAGE REQUIREMENTS:

- Digital images at no less than 1MB and no more than 1.8 MB in file size, standard jpeg format will be considered.
- Three to five (3-5) images per artist may be entered.
- Digital images should be saved in the correct horizontal or vertical orientation for viewing. Images should be saved with the following file name format: Last Name _ Entry # (Example: Smith_01.jpg).
- Use permanent marker (no sticky labels please) to write your first and last name on the CD.
- Artists should submit only images of actual work to be considered for sale in the Gift Shop.
- Images of work included in the exhibition may be used by the RCAC for the purposes of documentation, publicity, and catalog.

All policies, eligible media and contractual agreements are subject to change.

Gift Shop @ the Dahl SUBMISSION FORM

Name _____

Address _____

City _____ **State** _____ **Zip** _____

Contact Telephone _____

Email _____

Website _____

Include any comments about your work here: _____

Other Galleries/Shops/Stores in the Black Hills Area where your work is sold and/or displayed:

Attach three to five (3-5) images with this application. (If submitting a CD – see image requirements in Policies & Guidelines)

Please list in the body of your email or attach a separate sheet of paper, listing the following information for EACH image submitted:

Image Number:

Title of Work:

Medium:

Size/Dimensions:

Retail Price (or Price Range) of Work:

For Office Use Only: Date Reviewed _____ By _____

Comments: _____
